

**SUMMARY RECORD, ADMINISTRATIVE COUNCIL  
INTERNATIONAL AMATEUR RADIO UNION  
Teleconference Meeting  
12 May 2013**

1. The 35th meeting of the Administrative Council (AC) of the International Amateur Radio Union was conducted by teleconference and was called to order at 1400 GMT, on Sunday, 12 May 2013, by IARU President Tim Ellam, VE6SH/G4HUA. Also participating were the following members: Ole Garpestad, LA2RR, Vice President; Rod Stafford, W6ROD, Secretary; Hans Blondeel Timmerman, PB2T, President, and Dennis Green, ZS4BS, Secretary, IARU Region 1; Reinaldo Leandro, YV5AM, President, and Ramón Santoyo, XE1KK, Secretary, IARU Region 2; and Gopal Madhavan, VU2GMN, Chairman, and Ken Yamamoto, JA1CJP, Secretary, IARU Region 3. Recording Secretary David Sumner, K1ZZ, also participated in the meeting.

2. The following agenda was approved:

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1. Opening of meeting by the President
  2. Approval of Agenda of meeting
  3. Update on IARU Coordination of Satellites and report on CubeSat Workshop
  4. Follow-up on agenda items from November AC meeting in HCM City.
  5. Appointment of IARU Int'l EMC Coordinator
  6. IARU Representatives Handbook Status
  7. Spring ITU-R WP5AB meetings and RAG
  8. World Amateur Radio Day
  9. Telecom World 2013 (Bangkok, Thailand)
  10. Any other business
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3. President Ellam reviewed the issues that had arisen concerning the coordination by IARU of frequencies used for satellites operating in the amateur radio bands. He indicated the FCC has been directing experimental satellite project leaders to the IARU for coordination of frequencies. There are concerns about having experimental satellites operating in the amateur bands. Concern was also expressed that the situation may worsen if the IARU declines coordinating the experimental satellites. President Ellam explained that the officers agreed to a short term interim solution whereby the IARU would continue to coordinate the frequencies for experimental satellites and work toward a permanent solution. The officers will review resources needed for coordination of satellite frequencies with the IARU International Satellite Adviser, Hans von de Groenendaal, ZS6AKV. It was agreed that IARU participation in ITU-R WP7B meetings will need to be increased due to the importance of the satellite issues studies in that ITU working party related to WRC-15 Agenda Item 9.1.8.

4. There was a discussion about follow up action on certain agenda items from the November, 2012 Administrative Council meeting. The paper dealing with IARU positions on the WRC-15 agenda items has been completed and circulated among the AC members. The paper, which

includes suggested revisions to Article 25, will be published on the IARU web site and in the IARU E-News. The recent restructuring of the IARU Monitoring System resulted in the elimination of the position of International Coordinator. The former Interim International Coordinator, Chuck Skolaut, K0BOG, has agreed to remain active as an ad hoc member of the Monitoring System Committee. Vice President Garpestad reported on the activities of the Future Spectrum Committee (FSC). The FSC will present a final report to the AC meeting in September, 2013. The AC may consider a proposal to make the FSC a permanent resource to the AC.

5. The Administrative Council appointed Thilo Kootz, DL9KCE, to the position of IARU EMC Coordinator. The officers are to review the Terms of Reference for the EMC Coordinator and the EMC Adviser to avoid any overlap or possible conflicts in duties.

6. President Ellam reported on the progress of work on the IARU representatives handbook. A draft will be circulated among the AC members by the end of May, 2013.

7. IARU participation in the upcoming ITU-R WP5AB series of meetings was discussed. It was determined there was sufficient coverage for the meetings.

8. World Amateur Radio Day (WARD) was discussed. It was noted that WARD is celebrated each year on April 18. April 18 is the date the IARU was founded. WARD was not intended to be an operating event. It was intended to be a public relations opportunity to expose the general public to the benefits of amateur radio. It was agreed that any public relations activities or operating events could appropriately take place the weekend following April 18 in those years when the actual date fell on a weekday.

9. The circumstances of IARU participation in Telecom World 2013 were discussed. Discussions continue with ITU Telecom regarding IARU attendance and participation.

10. The advisability of the establishment of an IARU Public Relations Adviser position was discussed. No action was taken at this time.

11. There being no other business the teleconference was concluded at 1505 GMT.

Respectfully submitted,

Rod Stafford W6ROD  
IARU Secretary