

Summary Record
International Amateur Radio Union
Administrative Council Virtual Meeting
3 October 2022

1. The 55th meeting of the IARU Administrative Council (AC) was held virtually via Zoom on Monday, 3 October 2022. Members participating in the meeting were IARU President Tim Ellam, VE6SH/G4HUA; Vice President Ole Garpestad, LA2RR; Secretary Joel Harrison, W5ZN; Sylvain Azarian, F4GKR, President, and Mats Espling, SM6EAN, Secretary, IARU Region 1; Ramón Santoyo, XE1KK, President, and George Gorsline, VE3YV, Secretary, IARU Region 2; and Region 3 Chairman Ken Yamamoto, JA1CJP, and Director Yudi Hasbi, YD1PRY. Also participating was Assistant Secretary David Sumner, K1ZZ. President Ellam called the meeting to order at 1200 UTC.
2. The following agenda was adopted:
 1. Opening of Meeting by President
 2. Approval of Agenda
 3. Report of officers
 - 3.1. Report of President Ellam
 - 3.1.1. Report from the Plenipotentiary Conference
 - 3.2. Report of Vice President Garpestad
 - 3.3. Report of Secretary Harrison
 4. Reports from the regional organizations
 - 4.1. Region 1
 - 4.2. Region 2
 - 4.3. Region 3
 5. ITU and related issues
 - 5.1. ITU Radiocommunication Sector (ITU-R)
 - 5.1.1. WRC-23
 - 5.1.1.1. Review of IARU's WRC Protocol
 - 5.1.1.2. IARU preparation matrix
 - 5.1.1.3. Preliminary IARU positions on Agenda Items
 - 5.1.1.4. Regional updates on RTO preparations
 - 5.1.1.4.1. ASMG, ATU, RCC, APT & CITEL
 - 5.1.1.5. Regional Status on Radio regulations country footnotes
 - 5.1.1.6. CPM Attendance
 - 5.1.2. ITU-R Study Groups and Working Parties
 - 5.1.2.1. SG4, WP4C and AI 9.1b
 - 5.1.2.2. SG5, WP5 and AI 1.2
 - 5.1.2.3. SG1, WP1A
 - 5.1.2.4. SG7, WP7C
 - 5.1.2.5. SG3, WP3L
 6. Strategic Planning
 - 6.1. Report of the Future Working Group – Ramon Santoyo, XE1KK
 - 6.2. Report of the Relationship Working Group – Sylvain F4GKR
 - 6.3. Report of the Governance Working Group – David Sumner, K1ZZ
 - 6.4. Report of the Finance Working Group – Jay Bellows, K0QB

- 6.5. Succession Planning Update
 7. Operational and administrative matters
 - 7.1. Relations with Member Societies
 - 7.1.1. Applications for IARU Membership (if any)
 - 7.2. IARU Budget
 - 7.2.1. 2022 budget review
 - 7.2.2. 2023-2024 draft budget
 - 7.3. Amateur Radio Administration Course
 - 7.4. Hamradio.org
 - 7.5. ARDC Grant Proposal
 - 7.6. Satellite coordination matters
 - 7.7. UN Human Security for All
 - 7.7.1. World Amateur Radio Day 2023-"Amateur Radio: Contributing to Human Security for All"
 - 7.8. IARU Website – SM6EAN
 8. Review of Action Items
 9. Any other business
 - 9.1. IARU Centennial (100th Anniversary) – F4GKR
 10. Discussion of venues and dates for next AC meeting
3. Reports of officers
 - 3.1. Mr. Ellam reported on his activities including attendance during the first week of the ITU Plenipotentiary Conference in Bucharest, Romania. Doreen Bogdan-Martin, KD2JTX, was elected Secretary-General, the first woman and the third licensed radio amateur to earn that post. Dr. Cosmas Zavazava, who is familiar with the IARU, was elected Director of the Telecommunication Development Bureau (BDT). Mario Maniewicz was unopposed for re-election as Director of the Radiocommunication Bureau. The fee-exempt status of the IARU was renewed. There were several requests for IARU pins; more stock will be needed for the CPM and WRC next year. An official from South Sudan expressed interest in developing the amateur service in his country.
 - 3.2. In his oral report Mr. Garpestad mentioned recent discussions with the Satellite Advisor and others in Friedrichshafen. He has distributed material related to WRC-23 as previously agreed. He noted that the IARU website has not carried information about meetings of regional telecommunications organizations (RTOs) and that discussion is needed as to whether it should be included. The officers recommend the preparation of a pamphlet describing the IARU position on WRC-23 agenda item 9.1 topic B concerning the 23 cm band.
 - 3.3. Mr. Harrison recounted his administrative activity since the June meeting including a review of the IARU website content. He asked to be advised of any additional updates and corrections that may be needed. He attended the July meeting of the ARRL Board of Directors.
 4. Reports from the regional organizations

4.1. Mr. Azarian reported that the hotel originally planned as the location of the next in-person Region 1 Conference is no longer available; other options are being considered. As it will be a hybrid conference with remote participation it is difficult to predict in-person attendance. Work on the “Shaping the Future” initiative is continuing. Two sub-regional meetings have been proposed to strengthen IARU involvement.

4.2. Mr. Gorsline noted that the first Region 2 General Assembly to be held virtually takes place in four weeks. As of now there are 70 registered participants. There will be five evening sessions, with plenaries on Monday, Wednesday, and Friday and committee meetings on Tuesday and Thursday. Briefing sessions have been held in English and Spanish with the Spanish session particularly well attended.

4.3. Mr. Yamamoto reported for Region 3. He noted that proponents of Wireless Power Transfer (WPT) are attempting to have both low frequency for Electric Vehicles and microwave bands for low power devices placed on the WRC-27 agenda. There will be a meeting of the APT Conference Preparatory Group for WRC-23 (APG23-5) in the Republic of Korea in February.

5. ITU and related issues

5.1. ITU Radiocommunication Sector (ITU-R)

5.1.1. WRC-23

5.1.1.1. Mr. Harrison noted that Mr. Garpestad is the coordinator of any public releases concerning WRC-23. Mr. Garpestad asked the regional representatives to be sure that he is advised of all radio amateur representatives at preparatory meetings who are a part of their national delegations.

There were no updates on 5.1.1.2 or 5.1.1.3 since the June meeting.

5.1.1.4. Mr. Santoyo reported that Jose Tijoux, CE3BCO, will be participating on behalf of the IARU in the upcoming meeting of CITELEC II in Trinidad & Tobago. Mr. Hasbi said he is participating in ITU-R Working Parties 7B and 7C, and sometimes in 4A.

5.1.1.5. Mr. Santoyo reported that the IARU position on country footnotes has been shared with the relevant member-societies in Region 2.

5.1.1.6. The Conference Preparatory Meeting (CPM) scheduled for Geneva in March will be hybrid, offering the opportunity for remote participation by some IARU representatives.

5.1.2. ITU-R Study Groups and Working Parties

Mr. Garpestad reported that a Draft New Question on the impact of unintentional electromagnetic disturbances was approved by Study Group 1 at its meeting in July. WP4A

continues to work on the small satellite handbook; the latest working document dated 22 September has been circulated to the AC. Study Group 4 approved a Report prepared by WP4C entitled “Studies regarding the protection of the primary radionavigation-satellite service (space-to-Earth) by the secondary amateur and amateur-satellite services in the frequency band 1 240-1 300 MHz”. In November WP5A will take up the output from WP4C regarding WRC-23 agenda item 9.1 topic B.

6. Strategic Planning

6.1. Mr. Santoyo referred to his written report on behalf of the Future Working Group. Momentum is needed if all Working Groups are to complete their assigned tasks by 1 June 2023. Mr. Ellam asked for his name to be listed as a place holder for coordinator of the Legal Working Group.

6.3. Mr. Sumner reported as coordinator of the Governance Working Group. There has been no meeting of the full WG since the June 2022 AC meeting although six of the members met in person during Ham Radio in Friedrichshafen. The problem now facing the WG is how to turn the principle of “a single, global IARU organization” into a workable structure that will achieve the needed improvements and be perceived as positive change.

6.5. There were no updates on succession planning.

7. Operational and administrative matters

7.1. Relations with Member Societies

7.1.1. There are no applications for IARU membership currently pending.

7.2. IARU Budget

7.2.1. Mr. Harrison reported that expenses so far in 2022 are less than budgeted and should remain so for the rest of the year.

7.2.2. Mr. Harrison reported that as the International Secretariat, the ARRL asked for an IARU budget for 2023 by early September. After consultation with the officers a draft was prepared and submitted. The AC approved the budget as drafted. Following the extraordinary expenses that will be associated with the CPM and WRC in 2023, the 2024 budget should be less.

7.3. There were no updates on the Amateur Radio Administration Course, for which funding is needed.

7.4. Mr. Azarian and Mr. Espling presented a proposal from Region 1 for the management of the hamradio.org website by two groups, an Ownership Board and an Editorial Board, made up of representatives of the AC and the regions. Region 1 has agreed to provide initial funding. The proposal was accepted. It is hoped that names for the respective Boards will be supplied in the next few days.

7.5. Mr. Harrison asked the AC to identify the highest priority for which a grant from ARDC should be sought. It was agreed that the highest priority is the 144+ MHz video production.

7.6. Mr. Ellam was asked to express appreciation, on behalf of the AC, to the Satellite Advisor for the excellent work being performed by the Satellite Frequency Coordination Panel.

7.7. Mr. Sumner reported on the status of the UN Human Security for All initiative. The plan is for the IARU to ask member-societies to organize special event stations to operate during the two-week period centered on World Amateur Radio Day 2023 to call attention to the initiative. Accordingly, the AC approved a special theme for WARD 2023, "Amateur Radio: Contributing to Human Security for All."

7.8. Mr. Espling identified an issue with coordination of the content of the global and regional IARU websites, some of which is common to all. He asked that the regions identify individuals, in the next 14 days, who will supply news for the websites.

8. The list of pending action items was reviewed and updated.

9. Any other business

9.1. Mr. Azarian reported that REF, the IARU member-society for France, has inquired about plans for celebrating the IARU Centennial in 2025 and has offered to assist with organizing an event in Paris, where the IARU was founded.

10. The next virtual meeting of the AC was scheduled for 1200 UTC on 16 January 2023 and is expected to last no more than three hours. In-person meetings may be considered in connection with Ham Radio in Friedrichshafen and with the Region 1 Conference.

In closing remarks, Mr. Santoyo noted that this is his last meeting as a member of Administrative Council but that he is simply stepping back, not disappearing. Mr. Ellam and the rest of the AC warmly thanked Mr. Santoyo for his many contributions to the IARU and amateur radio.

The meeting was adjourned at 1433 UTC.

Joel Harrison, W5ZN
IARU Secretary