

Summary Record
International Amateur Radio Union
Administrative Council Meeting
January 14, 2025

1. The 62nd meeting of the IARU Administrative Council (AC) was held on Tuesday, January 14, 2025 virtually via Zoom. Members participating in the meeting were IARU President Tim Ellam, VE6SH/G4HUA, in the Chair; Vice President Thomas Wrede, DF2OO; Secretary Joel Harrison, W5ZN; Sylvain Azarian, F4GKR, President, and Mats Espling, SM6EAN, Secretary, IARU Region 1; George Gorsline, VE3YV, President, and Rod Stafford, W6ROD, Secretary, IARU Region 2; Katsumi (Ken) Yamamoto, JA1CJP, Secretary, and Aris bin Bernawi, 9M2IR, Director, IARU Region 3. Also participating by invitation was past Region 2 President Ramon Santoyo, XE1KK.

President Ellam called the meeting to order at 1200 UTC.

2. A moment of silence was observed for radio amateurs and friends who have died since the November, 2024 meeting.
3. The following agenda was approved:
 1. Opening of Meeting by President
 2. Introductions, meeting arrangements, remembrances
 - a. Roll Call of Participants
 - b. Moment of Silence
 3. Approval of Agenda
 4. ITU and related issues
 - a. ITU Radiocommunication Sector (ITU-R)
 5. Operational and administrative matters
 - a. Status of voting on Ballot 266 (Libyan Communications Amateur Service)
 - b. Consideration of Resolution 24-2
 6. IARU 100th Anniversary 2025
 7. Strategic Planning
 - a. IARU Restructuring
 8. Any other business
 9. Discussion of venues and dates for next AC meeting
4. ITU and Related Issues
 - 4.1. Mr. Wrede reported on the recent WP5A meeting in November-December, 2024. Seventeen input contributions relevant to some WRC-27 agenda items were covered and five liaison statements to other Working Groups were drafted in Working Group 5A-5 (Amateur and Amateur-Satellite Services). During eight meeting sessions the group also continued work on various documents. Input

contributions for the next meeting of WP 5A (12-23 May 2025 in Geneva) are sought for the issues identified in the WG 5A-5 chair report. Mr. Wrede will convene a preparatory meeting of the IARU WP5 team prior to the next WP5 session.

5. Operational and Administrative Matters

- 5.1. Mr. Harrison reported on the status of Ballot 266 to accept the Libyan Communications Amateur Service as an IARU Member Society. To date, 55 affirmative votes and zero negative votes have been received. The number of votes required for adoption is currently 48. Mr. Harrison will officially report the ballot results following the voting deadline of January 21, 2025.
- 5.2. Following the November, 2024 AC meeting in Bangkok, Thailand the Administrative Council identified that revisions to the IARU Monitoring System had not been formally adopted. Subsequent to the meeting Resolution 24-2 was presented to the AC, via email, for review and proposed during this meeting for adoption. Without objection, the following resolution was unanimously adopted:

RESOLUTION 24-2

Concerning the renaming and revised terms of service for the IARU Monitoring System

Recognizing that in accordance with the IARU Constitution, it is the obligation of the IARU and its member-societies to defend the interests of the amateur radio services;

Further recognizing the valuable contribution to the defense and promotion of amateur radio provided by the IARU Monitoring System (IARUMS) and its dedicated volunteers who have acted in the past both under an international coordinator and three regional coordinators as authorized by the Administrative Council and the regional organizations respectively;

Also recognizing the terms of Resolution 12-1 that new and changing technologies make the identification of stations improperly using amateur bands increasingly difficult and requires adequate and up to date information and education facilities being readily available for all involved together with the implementation of new technology to recognize intruders;

Also recognizing the demands on the IARUMS over the last several years require effective global coordination and a new approach to communication with administrations on an expedited basis by the IARUMS;

Noting the excellent presentation at the June 2023 AC meeting by IARU Monitoring System (IARUMS) Region 1 Coordinator Gaspar Miró, EA6AMM, to replace the IARUMS Terms of Reference with Terms of Reference for the IARU Intruder Watch Service (IWS);

Also noting the IWS has been operating in effect since June 2023;

And noting the desirability of amending the terms of reference of the IARU Monitoring System to reflect current events and new terms of reference as proposed by the IARUMS Region 1 Coordinator;

Resolves:

Resolution 12-1 and the Terms of Reference of the IARU Monitoring System International Coordinator adopted 1985 amended 2001 and 2012 are hereby suppressed.

Further resolves to implement the IARU Intruder Watch Service (IWS).

Further resolves that the following terms of reference of the IARU Intruder Watch Service (IWS) coordinated by a IWS Steering Committee (IWSC) are hereby adopted:

1 — The IARU Intruder Watch Service (IARU IWS) is a worldwide service authorized by the IARU Administrative Council (AC);

2 — The objectives of the IARU IWS are the identification and initiation of steps leading to the removal from amateur bands of non-amateur stations causing harmful interference to the **amateur and amateur satellite services** contrary to International Telecommunication Union (ITU) Radio Regulations.

3 — The IARU IWS shall not become involved in the monitoring and reporting of harmful interference, abuse and / or improper behavior in amateur bands caused by stations identified as or believed to be amateur stations

4 — IARU encourages each member-society to have a National IWS Coordinator guiding a group of volunteer monitors. If no National Coordinator can be found, the member society is encouraged to contact the IWS Coordinator for assistance in identifying a suitable candidate or working with neighboring Member Societies. IARU is available to provide training if needed.

5 — IARU IWS operations are coordinated by an IWS Steering Committee (IWSC), with the chair appointed by the IARU Administrative Council. Steering Committee members shall be experts in intruder monitoring and represent geographic diversity and the different amateur services.

6 — The IWSC will:

6.1 facilitate the establishment of an online tool to establish a common method of communication and information sharing to support the work of IWS participants and member society contributions.

6.2 prepare web-based training material for the IWS team members and member-societies,

6.3 standardize, coordinate, and facilitate reporting to national administrations and Regional Telecommunication Organizations (RTOs)

6.4 report to the AC as required,

6.5 communicate via IARU news and other mechanisms, the work of the IARU IWS, and

6.6 address such other matters relevant to the IWS that may arise.

7 — Member societies shall report details of the improper use of amateur bands by non-amateur stations **in their own country** to their own national administration and take all steps possible to ensure that their administration acts to stop such improper use. Details of cases of established improper use of the amateur bands by non-amateur stations that cannot be resolved by the member society with its own administration shall be forwarded by the member society to the IWS Committee through its IWS Coordinator.

8 — Member societies and their National IWS Coordinators are encouraged to report details of the improper use of amateur bands by stations in other countries to their own national administration so that their administration may raise the matter with the administration of the station concerned.

9 — Any case of improper use of amateur bands by non-amateur stations received by any IARU organization or directly identified by the IWS shall be handled according to the following procedure:

9.1 As soon as possible after receiving or identifying a case, the IWS team of experts will verify the case and formally report to the Member Society

9.2 Unless within 72 hours an objection is raised by the relevant national member-society to the IWSC taking any further action on the case or if no response from the relevant national-member society to the report referred to in point 9.1 above is received, the matter will be referred to the IWSC for discussion and the IWSC will make a determination as to the further action to be taken.

9.3 Subject to a decision from the IWSC arising from paragraph 9.2, the relevant IWS coordinator in consultation with the IWSC will report the case to the station concerned or the relevant national administration.

10 — No communications concerning non-amateur activity on the amateur bands shall be directed by IWS expert team members to member-societies without prior consultation with the IWS Coordinator.

11 — Any and all contact with the ITU involving matters relating to the IWS and its activities shall be made only through the International Secretariat. No contact with a regional telecommunication organization shall be made by any IWS Coordinator or the IWSC without prior approval by the IS.

12 — Intruder Watch Service Coordinators will meet regularly to coordinate their actions and share their practices.

Further resolves to appoint Gaspar Miró, EA6AMM as the IWS global coordinator and to direct the IWS global coordinator or their designate to implement rules of procedure and a transition plan from the IARUMS to the IARU IWS that can be shared with member-societies.

5.3 Other Administrative Matters – Mr. Harrison advised the AC an end of the year monetary contribution of \$2,500 had been received from ARDC. President Ellam has acknowledged and thanked ARDC for the contribution.

6. IARU 100th Anniversary 2025

6.1 Mr. Azarian and Mr. Harrison provided an update on plans for centennial celebration events in April. Region 1 will convene an interim meeting prior to events that will include a gala dinner in honor of Region 1's 75th anniversary, a centennial luncheon sponsored by the International Secretariat in recognition of IARU's 100th anniversary, and a dinner in honor of Reseau des Emetteurs Francais (REF), the French member society's, 100th anniversary. Current plans include:

April 25 – IARU Region 1 Gala Dinner
April 26 – IARU 100th Celebration Luncheon Sponsored by IS
April 26 – REF 100th Anniversary Dinner

7. Strategic Planning

7.1 The AC reviewed an initial draft of an IARU consultation paper, prepared by the working group identified in paragraph 16 of the 61st AC meeting in November, 2024, on the need for organizational restructuring. The AC will hold three additional informal working sessions, via Zoom, on February 10, March 4, and March 14 to complete the document with a target distribution date to all member societies of March 21, 2025. A special email address of restructuring@iaru.org will be established for MS's to provide comments on the proposal, with a comment deadline of May 21, 2025. Regional representatives are urged to conduct informational sessions with their member societies to review the proposal.

8. There were no other business items to address during this meeting.

9. The next meeting of the Administrative Council is tentatively scheduled in-person prior to the Region 2 General Assembly in Salvador, Brazil the first week of October, 2025.

There being no further business, Mr. Ellam thanked everyone for their participation and adjourned the meeting at 1355 UTC.

Respectfully Submitted,

Joel Harrison, W5ZN
Secretary